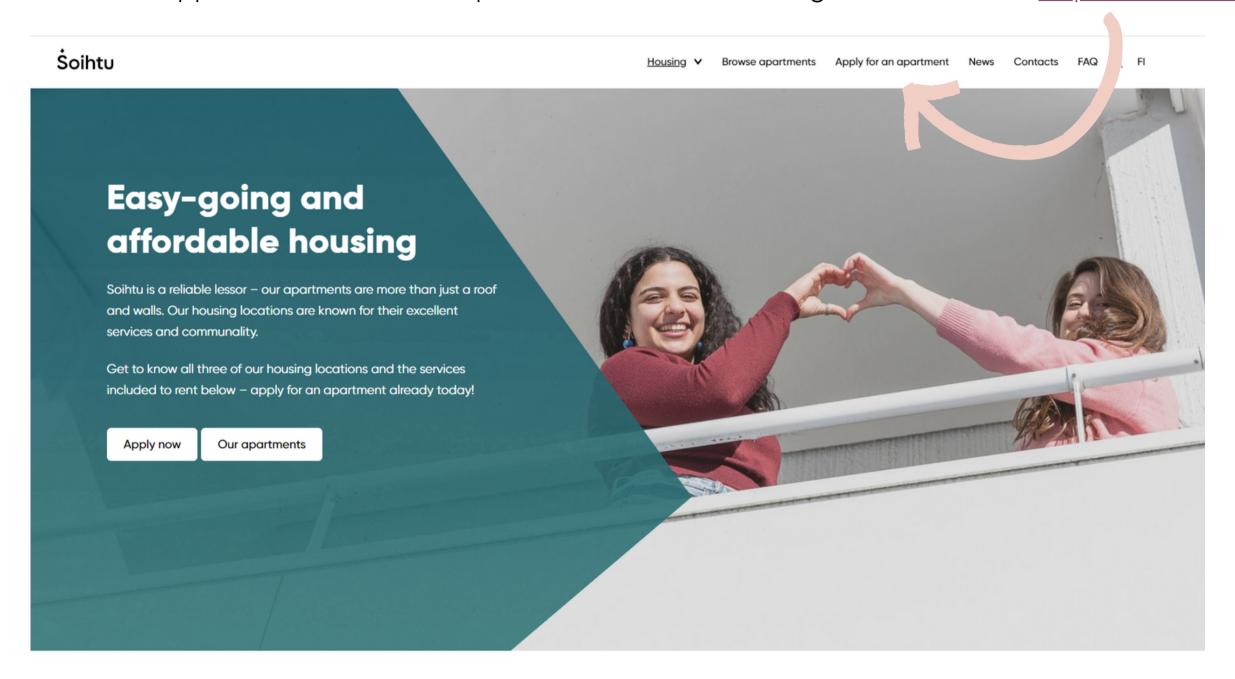
Instructions for the online application for Soihtu Housing

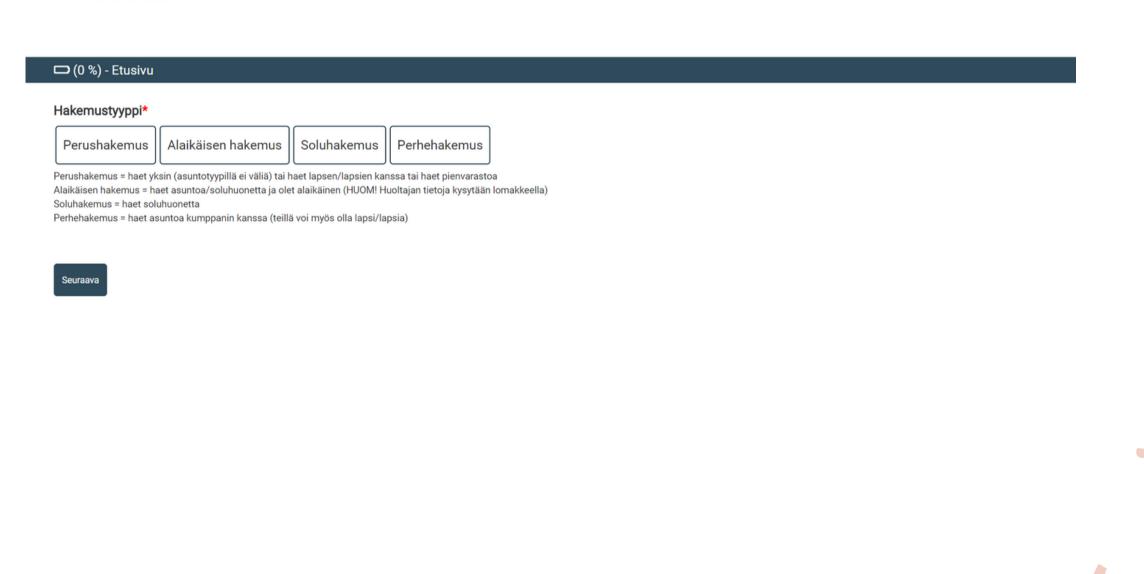
• The online application form for the apartments of Soihtu Housing can be found at https://hae.soihtu.fi/



Changing the language

• First you can change the language to English by pressing the EN button on the bottom of the page.

Soihtu

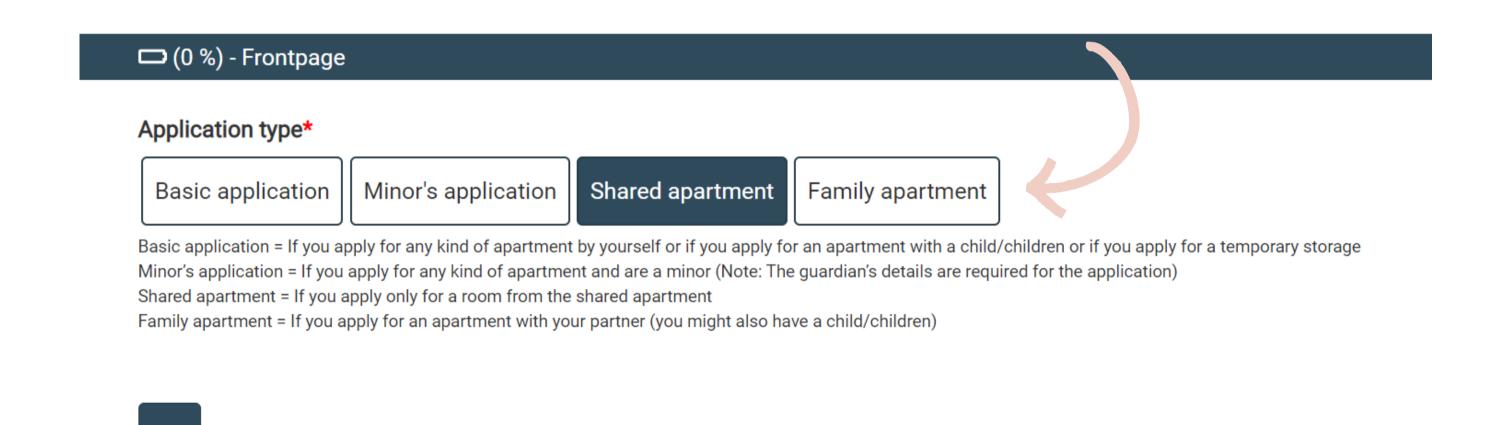




Application type

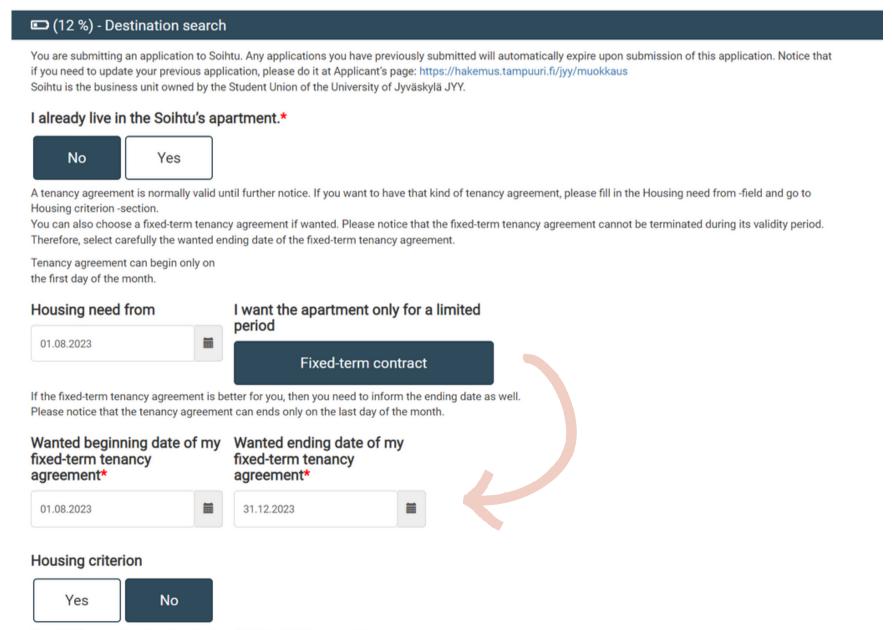
• Select the type of the apartment you are applying for and press "Next".

Soihtu



Dates and destination search

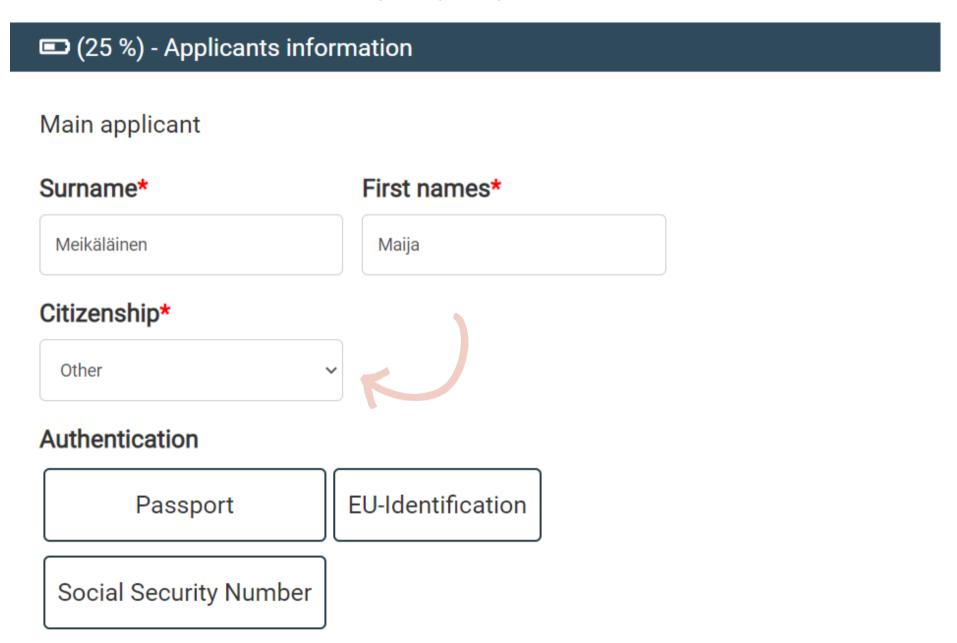
• Then let us know when you would need the apartment and what kind of housing criteria you have. If you are an exchange student, fill in the dates according to the semester (f.ex. 1st of August - 31st of December). No need to fill in the housing criteria, if you are included to the quota of your own educational institute. Press "Next" to go to the next page.





Applicants information

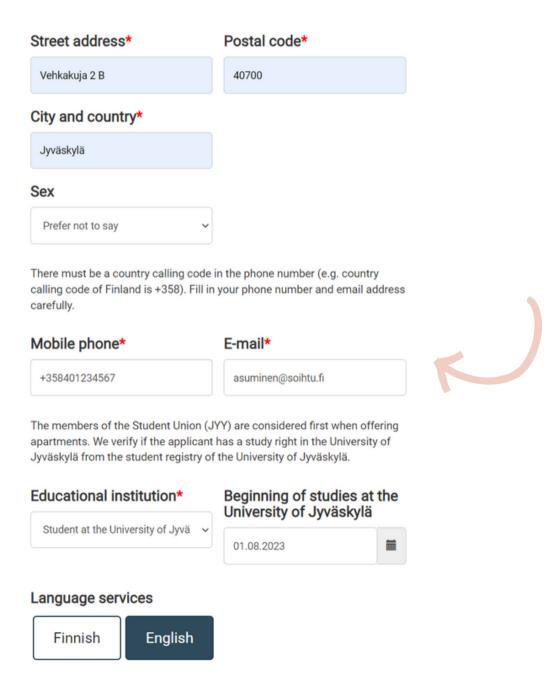
• Fill in your own information correctly and as it is written in your ID. If you are not a Finnish citizen, select Citizenship > Other to make the authentication with either your passport, EU-identification or Social Security Number.





Applicants information

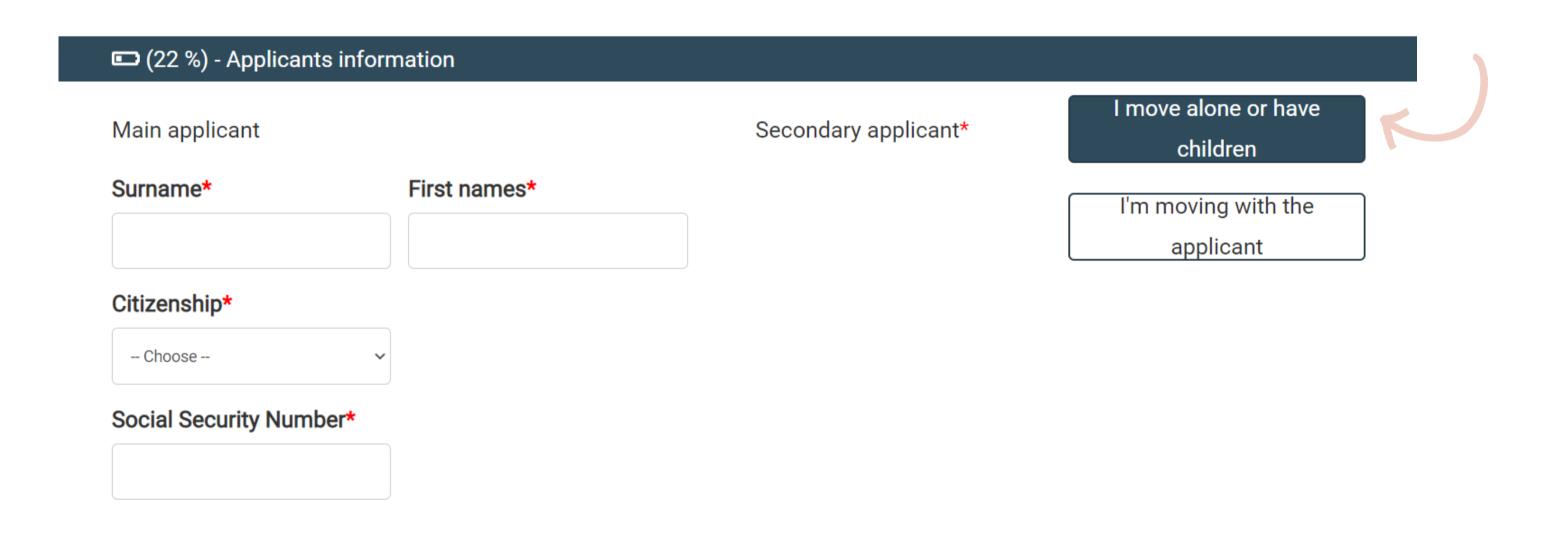
• Make sure you write your phone number with the country code and that your e-mail address is correct. The offer and other information concerning the apartment and housing will be sent to your e-mail. When everything is filled correctly, press "Next".





Applicants information (not in all applications)

• If you are filling in a basic application (not for a shared apartment), you also need to inform if you are moving alone or with another applicant.





Applicants information (not in all applications)

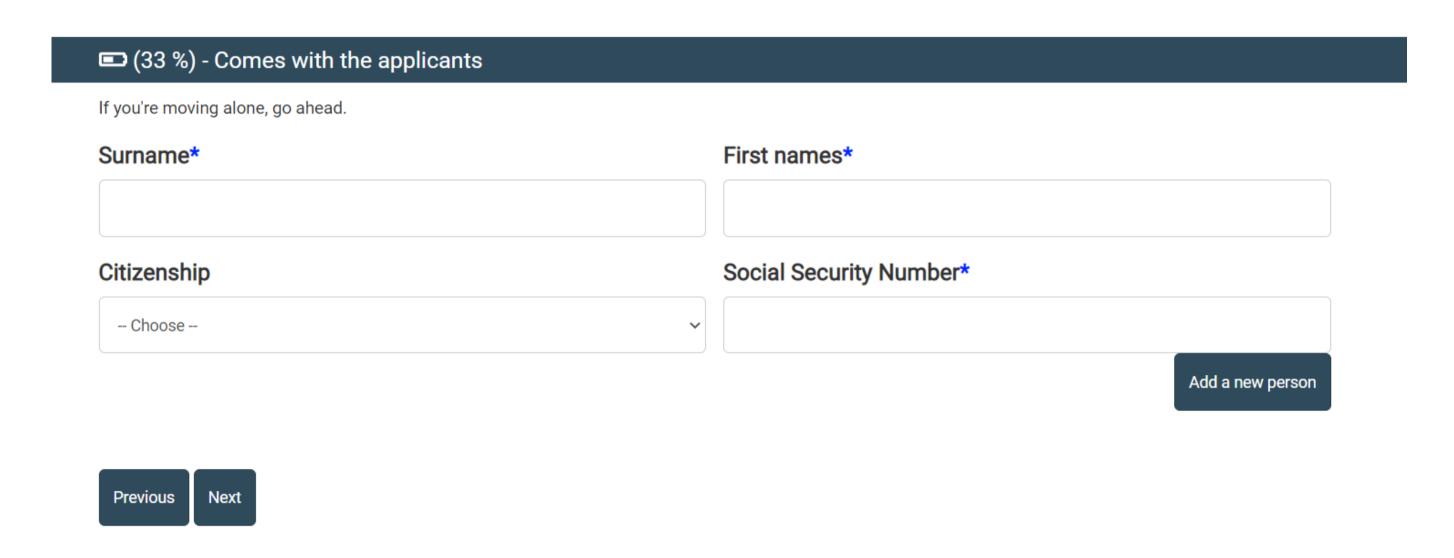
• If you are moving in with your spouse, choose "I'm moving with the applicant". Fill in your spouse's information. Notice that the mobile phone number and email address must be your spouse's contact information. We need separate email addresses when signing the tenancy agreement.

Secondary applicant*	I move alone or have children I'm moving with the applicant
Surname*	First names*
Citizenship	
- Choose -	
Social Security Number*	
Sex	
- Choose	
There must be a country calling code calling code of Finland is +358). Fill is carefully.	e in the phone number (e.g. country n your phone number and email address
Mobile phone*	E-mail*
+358 1234567890	



Comes with the applicants (not needed, if moving alone)

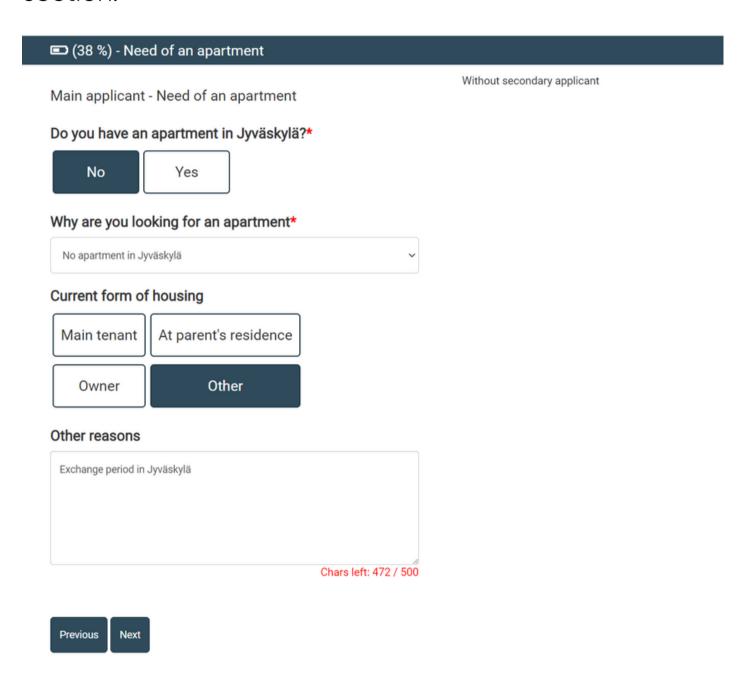
- If you are filling in a basic application (not for a shared apartment), you need to inform other applicants here.
- If you are moving alone, skip this section!





Need of an apartment

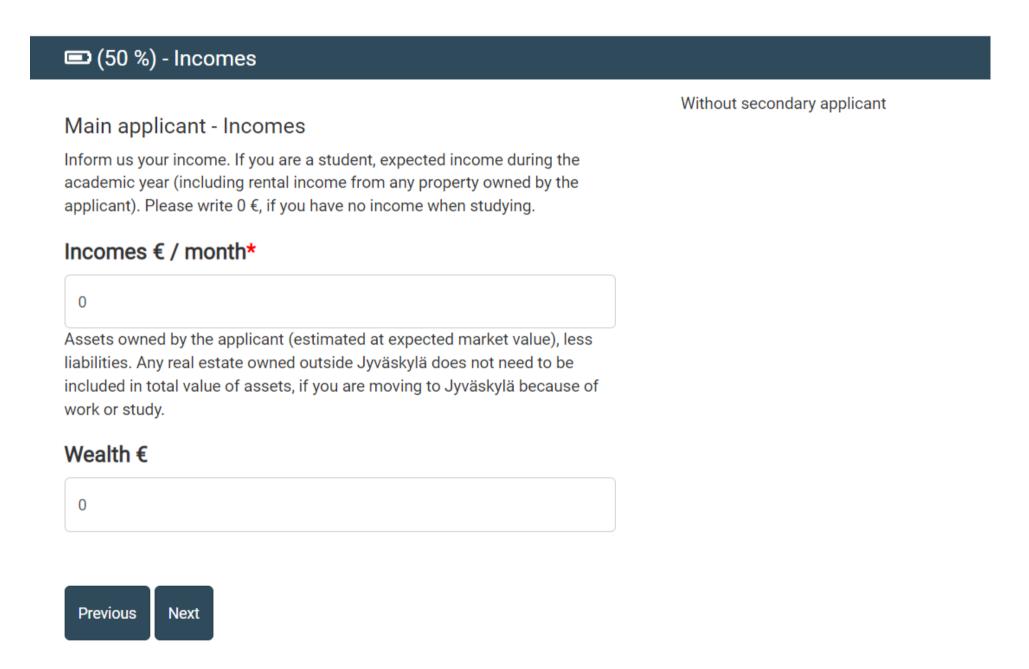
• Apartments of Soihtu are offered according to the need of the apartment. Let us know about the need of the apartment in this section.





Incomes

• According to the rules of the Housing Finance and Development Center of Finland, we also need to ask about your income. Kindly fill in the information correctly. Student grant is not counted as an income.



Attachments of the application

• Attach your study certificate here. It is important that the study certificate states your name, birth date, where your going to study and when. You can ask for a study certificate from your own educational institute.

(62 %) - Attachments of the application

Main applicant - Attatchments

If you are applying for a student apartment, attach your study certificate as an attachment to the application. On the next page you can alternatively attach My Studyinfo link, which works like a study certificate as proof that you are a student.

We offer Soihtu apartments primarily to students, of whom we primarily consider members of the Jyväskylä University Student Union (JYY). We check membership in the JYY's register, but other students must attach a study certificate or My Studyinfo link to the application. You can get your study certificate from your own educational institution and My Studyinfo link can be shared via My Studyinfo service.

If you have justified your need for housing for health reasons, you can also attach a doctor's opinion to your application.

Attachments Choose a file Previous Next

Other remarks

- If you have access to Finnish My Studyinfo service, attach your study link here so that we can verify your student status.
- Here you can also make wishes regarding the apartment, or if you are applying for a room in a shared apartment and want to live in the same apartment with your friend, mention the name here. Please note that your friend must fill out their own application.

(75 %) - Other remarks If you have access to Finnish My Studyinfo service, attach your study link here so that we can verify your student status. You can find the link in My Studyinfo service under "Proceed to studies". Please note that the link must be valid for at least 10 days. Link to the service: https://opintopolku.fi/ Here you can also make wishes regarding the apartment, or if you are applying for a room in a shared apartment and want to live in the same apartment with your friend, mention the name here. Please note that your friend must fill out their own application. Details I want to live in the same apartment with my friend named Matti Meikäläinen.

Application summary

- When you have checked the information on your application is correct, press "Send".
- You can order a summary of the application to your e-mail.

I would like a summary of the application to my e-mail



The residence application contains sensitive personal information that is not recommended for sending to e-mail.

The rest of the personal ID will not be displayed in the post.



I agree to the processing of my data in accordance with JYY's data protection notice.

Soihtu is a business unit owned by the student union of the University of Jyväskylä, and apartment rental operations require the processing of personal data.

The credit information of all applicants is checked.

More information on the processing of personal data: https://soihtu.fi/en/instructions/processing-of-personal-data-privacy-protection/ (opens in a new tab).

*



I certify that the information I have given is correct.

If the circumstances change, the application must be corrected according to the changes. Providing incorrect information may lead to the termination of the tenancy agreement. Soihtu checks the membership of the Student Union of the University of Jyväskylä in the JYY's register.

*





More information about applying for the apartment

- We will send you an apartment offer when an apartment that meets your wishes is becoming available.
- Apartments coming available in the beginning of August are reserved for new students each year. The members of the Student Union of the University of Jyväskylä (JYY) are primary applicants. Most of Soihtu's furnished rooms and apartments are reserved for the exchange students of the University of Jyväskylä and University of Applied Sciences (JAMK) during the academic year.
- Please note that we will not notify applicants separately if we are unable to send an apartment offer from the beginning of the asked month. You can ask our customer service for more information about your application. During the summer months, our customer service may be congested from time to time due to the large number of applicants.
- The apartment application is valid for three months at a time. A week before it expires, you will receive an email reminding that the application is expiring. You can renew the application on the applicant's page. Please inform us in case you want to delete your apartment application.
- If you want to edit your application, register to Soihtu's applicant's page with your online banking credentials. If you don't have online banking credentials, you can contact our customer service to get the user credentials. Please note that filling in an application doesn't automatically create you user identification to the applicant's page.
- More information about applying on our website at https://soihtu.fi/en/ohjepankki/instructions-for-applying/

